

Compliance Warning Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

Dear [Recipient's Name],

Subject: Compliance Warning Regarding Media Practices

We are writing to formally address concerns regarding your recent media practices that do not align with our compliance standards.

On [specific date], it was brought to our attention that [specific issue or incident]. This action violates [specific policy or regulation], which could result in [potential consequences].

We urge you to review your media practices and ensure full compliance going forward. Please take corrective action by [specific deadline]. Failure to address this matter may lead to [further actions or penalties].

Should you have any questions or require clarification, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Contact Information]