

Letter of Acceptance for Broadcast Journalist Position

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the offer for the Broadcast Journalist position at [Company's Name]. I am excited about the opportunity to join your team and contribute to your mission of delivering high-quality news and storytelling.

As discussed, I understand that my starting salary will be [Salary Amount] and my start date will be [Start Date]. I confirm that I will be reporting to [Supervisor's Name] and will be based in [Location].

Thank you once again for this incredible opportunity. I look forward to becoming a part of [Company's Name] and working alongside such a talented team.

Sincerely,

[Your Name]