

Proposal for Media Career Progression

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally propose my career progression within [Company's Name], particularly in the media department. Having been with the company for [duration] as a [current position], I have reflected on my contributions and the opportunities available for growth.

Throughout my time at [Company's Name], I have successfully [mention key achievements or projects]. These experiences have endowed me with a broader understanding of our media strategies and the skills necessary for a [desired position or role].

I propose that I transition into the role of [desired position] to further enhance our media efforts. I am confident that my expertise in [mention relevant skills] will contribute significantly to our goals.

Thank you for considering my proposal. I look forward to the opportunity to discuss this further.

Sincerely,

[Your Name]