

Resignation Letter

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Employer's Name
Company Name
Company Address
City, State, Zip Code

Dear [Employer's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date above].

This decision has not come easily, but I believe it is necessary due to the ongoing unfavorable work relationships that have made my position increasingly challenging. I value my professional growth and, unfortunately, I feel that these circumstances hinder my ability to contribute effectively to the team.

I appreciate the opportunities I have had during my tenure and wish the company all the best in the future.

Thank you for your understanding.

Sincerely,
[Your Name]