

# Resignation Announcement

To Whom It May Concern,

I am writing to formally announce my resignation from my position at [Media Organization Name], effective immediately.

This was not an easy decision to make, as I have enjoyed working alongside such a talented team. However, due to [brief reason for resignation, if comfortable], I believe this is the best course of action for my career at this time.

I appreciate the opportunities for personal and professional development that I have received while working at [Media Organization Name]. I am grateful for the support from my colleagues and leadership.

Thank you for your understanding, and I wish the organization continued success in the future.

Sincerely,

[Your Name]

[Your Position]