

# Tax Exemption Inquiry for Religious Entities

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about the tax exemption status for our religious organization, [Your Organization's Name], located at [Your Organization's Address]. We are seeking clarification regarding our eligibility for tax-exempt status under [relevant section of the tax code, e.g., IRS Section 501(c)(3)].

As a religious entity, we are committed to serving our community through various programs and services, and we believe that tax-exempt status would greatly assist us in fulfilling our mission. We would appreciate any guidance you can provide on the application process, necessary documentation, and any deadlines we should be aware of.

Thank you for your time and assistance. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]