

# Tax Exemption Application

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Internal Revenue Service

Attn: Exempt Organizations

[IRS Address]

[City, State, Zip Code]

Dear Sir/Madam,

We, [Your Organization's Name], are writing to formally apply for tax exemption under Section 501(c)(3) of the Internal Revenue Code. We are a nonprofit organization dedicated to [briefly describe your organization's mission and activities].

Enclosed with this letter, you will find our completed IRS Form 1023, as well as all supporting documentation, including our Articles of Incorporation, bylaws, and financial statements. We believe that our organization meets the requirements set forth by the IRS for tax-exempt status.

We respectfully request that you grant us tax-exempt status, allowing us to further our mission of [explain how tax exemption will assist your organization].

Thank you for considering our application. Should you require any additional information or documentation, please feel free to contact us at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]