

Employment Offer Letter

Date: [Insert Date]

[Candidate's Name]

[Candidate's Address]

[City, State, Zip Code]

Dear [Candidate's Name],

We are pleased to formally offer you the position of Scriptwriter at [Company Name]. We were impressed with your skills and think you would be a valuable addition to our team.

Your starting date will be [Insert Start Date]. In this role, you will report to [Supervisor's Name/Title], and you will be responsible for creating and developing engaging scripts for our projects.

The terms of your employment are as follows:

- **Salary:** [Insert Salary]
- **Benefits:** [Brief description of benefits]
- **Work Schedule:** [Insert Work Schedule]

Please confirm your acceptance of this offer by signing below and returning a copy to us by [Insert Deadline]. We look forward to welcoming you to the team!

Best regards,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

I, [Candidate's Name], accept the above offer of employment.

Signature: _____

Date: _____