

Job Offer Letter

Date: [Insert Date]

[Candidate's Name]

[Candidate's Address]

[City, State, Zip Code]

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for the position of Creative Scriptwriter at [Company Name]. We believe your skills and experience will be a great addition to our team.

Your starting salary will be [Salary Amount] per year, and you will be eligible for the company benefits program after [duration, e.g., 30 days] of employment.

Your expected start date will be [Start Date]. Please report to [Location/Department] at [Time] on your first day.

Kindly confirm your acceptance of this offer by signing and returning this letter by [Deadline Date]. We look forward to welcoming you to our team and are excited about the contributions you will make.

If you have any questions, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[City, State, Zip Code]