

Follow-Up on Media Partnership Commitment

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to follow up regarding our recent discussions about the media partnership between [Your Organization's Name] and [Recipient's Organization's Name]. We are excited about the potential collaboration and the opportunity to work together to achieve our mutual goals.

As we outlined during our last meeting, the partnership will focus on [briefly outline key aspects of the partnership]. We believe that together, we can make a significant impact in [mention specific area or goal].

To ensure that we are on the same page, I would appreciate it if you could confirm the following:

- Confirmation of the commitment terms discussed
- Timeline for our next steps
- Any additional resources or support needed from either side

Thank you for considering this partnership. We are looking forward to your feedback and are eager to move forward. Please feel free to reach out if you have any questions or need further information.

Best regards,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Contact Information]