

# Media Content Usage Agreement

Date: \_\_\_\_\_

From:

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Recipient's Name]

[Recipient's Company/Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves as a formal agreement between [Your Name or Company] and [Recipient's Name or Company] regarding the usage of media content. The terms of this agreement are as follows:

## 1. Content Description

[Describe the media content, including title, format, and any specific details]

## 2. Usage Rights

[Specify the rights granted, such as reproduction, distribution, display, etc.]

## 3. Duration

[State the duration of the agreement for content usage]

## 4. Compensation

[Outline any compensation or payment terms if applicable]

## 5. Attribution

[Specify any required attribution to the content creator]

## 6. Termination

[Outline the conditions under which the agreement can be terminated]

By signing below, both parties agree to the terms outlined in this Media Content Usage Agreement.

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[Your Name]

[Your Title/Position]

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[Recipient's Name]

[Recipient's Title/Position]

Thank you for your cooperation.

Sincerely,

[Your Name]