

# Letter of Interview Request

[Your Name]

[Your Job Title]

[Your Company]

[Company Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Job Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Job Title] at [Your Company]. We are currently conducting an in-depth industry analysis on [specific industry or topic], and we believe your insights would be invaluable to our research.

We would be honored if you could participate in a media interview with us. The interview would focus on [specific topics or questions you wish to discuss], and we expect it to last approximately [duration]. Your expertise in this field will greatly enhance the quality of our findings.

Please let us know your availability in the coming weeks. We are more than willing to accommodate your schedule to make this possible.

Thank you for considering our request. I look forward to your positive response.

Best regards,

[Your Name]

[Your Job Title]

[Your Company]