

Media Sponsorship Application

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are excited to announce the upcoming [Conference Name], scheduled to take place on [Dates] at [Location]. This event will bring together industry leaders, innovators, and key stakeholders to discuss [conference theme/agenda].

As a prominent media organization, we believe that your involvement as a media sponsor would significantly enhance the visibility and impact of this conference. We would like to formally invite [Recipient's Organization] to consider becoming a media sponsor.

As a media sponsor, your organization will receive the following benefits:

1. Logo placement on our conference website and promotional materials
2. Complimentary conference passes
3. Opportunities for on-site interviews and coverage
4. Recognition in our press releases and conference programs

We believe this partnership will not only provide you with valuable exposure but also contribute to the overall success of the conference. We would be thrilled to discuss this opportunity further and explore ways to collaborate effectively.

Thank you for considering our invitation. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]