

Employee Retention Policy

Date: [Insert Date]

To: [Employee Name]

From: [Company Name]

Subject: Seasonal Employee Retention Policy

Dear [Employee Name],

We greatly value the contributions that seasonal employees like you make to our team. As part of our commitment to fostering a supportive and rewarding work environment, we have established an Employee Retention Policy specifically for our seasonal workforce.

Policy Overview

This policy aims to enhance job security and provide incentives for our seasonal employees who demonstrate exemplary performance and commitment during their employment period.

Retention Incentives

- Priority hiring for future seasonal roles based on performance assessments.
- Completion bonuses for those who fulfill their scheduled hours.
- Professional development opportunities offered during the off-season.

Eligibility Criteria

To qualify for these incentives, employees must:

- Complete their contracted hours as agreed upon.
- Demonstrate a positive attitude and teamwork throughout the season.
- Adhere to company policies and procedures.

Conclusion

We appreciate your hard work and dedication. Please feel free to reach out if you have any questions regarding this policy or your employment status.

Thank you for being a valuable part of our team!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]