

Peer Review Assessment

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Recipient's Institution]

[Insert Address]

Dear [Recipient's Name],

Thank you for submitting your grant proposal titled "[**Insert Proposal Title**]" for our consideration. After a thorough review by our panel, I am writing to provide you with feedback and an assessment of your proposal.

Overview of the Proposal

[Provide a brief overview of the proposal and its objectives.]

Strengths

- [Highlight a key strength of the proposal]
- [Highlight another strength]
- [Additional strengths if applicable]

Concerns

- [Identify a concern that needs addressing]
- [Mention another concern]
- [Additional concerns if applicable]

Overall Assessment

[Summarize the overall assessment, including the likelihood of funding and suggestions for improvement.]

We appreciate the effort you put into your proposal and encourage you to address the feedback provided. Should you have any questions or require further clarity, please do not hesitate to reach out.

Thank you for your valuable contribution to [Insert Field/Area]. We wish you the best in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]

[Your Contact Information]