

# Immediate Resignation Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Manager's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective immediately, due to health concerns that require my immediate attention.

I apologize for any inconvenience my abrupt departure may cause and appreciate your understanding in this matter. I have greatly valued my time at [Company Name] and the opportunities for personal and professional growth.

Thank you for your support. I hope to stay in touch.

Sincerely,  
[Your Name]