

Resignation Letter for Educational Pursuits

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective immediately. This decision comes as I have chosen to pursue further educational opportunities that align with my personal and professional goals.

I appreciate the support and guidance I have received during my time at [Company's Name]. I am grateful for the opportunities to grow and learn in my role.

Although my time here has been brief, I have enjoyed working with my colleagues and contributing to the team. I sincerely hope to stay in touch and look forward to crossing paths in the future.

Thank you for your understanding.

Sincerely,

[Your Name]