

# Subcontractor Assessment Framework

Date: [Insert Date]

To: [Subcontractor Name]

[Subcontractor Address]

Dear [Subcontractor Contact Name],

We appreciate your ongoing partnership and commitment to our projects. As part of our continuous improvement process, we are implementing a Subcontractor Assessment Framework to evaluate and enhance our subcontractor relationships.

The assessment will cover key areas including:

- Quality of Work
- Timeliness of Delivery
- Compliance with Safety Standards
- Financial Stability
- Communication and Responsiveness

Please complete the attached assessment form and return it to us by [Insert Deadline]. Your input is valuable to ensure we maintain the highest standards in our projects.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]