

Critical Notice of Compliance Failures

Date: [Insert Date]

To: [Supplier's Name]

Address: [Supplier's Address]

Email: [Supplier's Email]

Dear [Supplier's Contact Name],

We are writing to formally notify you of critical compliance failures concerning your recent delivery and adherence to the agreed standards and regulations. Our quality assurance team has identified the following issues:

- Failure to meet [specific standard or requirement].
- Non-compliance in [specific areas].
- Delivery of [specific products] that do not match the specifications outlined in our agreement.

These compliance failures have raised significant concerns regarding our ongoing business relationship. We expect immediate action to rectify these issues and a detailed plan addressing how you will ensure compliance moving forward.

Please respond to this notice by [Insert Response Deadline] with your corrective actions and ensure that all future deliveries adhere to our quality standards.

Failure to resolve these issues may result in the reconsideration of our partnership.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[Your Company Phone Number]