

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my concerns regarding the compensation disparity that seems to exist within our organization, particularly in relation to [specific role/department].

As a dedicated member of the team, I have noticed that there are significant differences in compensation for similar roles despite comparable levels of experience and performance. This disparity can affect morale and may lead to a decrease in productivity and engagement among employees.

I believe it is crucial for us to address this issue to maintain a fair and motivating work environment. I kindly request that we consider conducting a comprehensive review of our compensation structure to ensure fairness and equity across the board.

Thank you for your attention to this important matter. I look forward to your response.

Sincerely,  
[Your Name]