

Service Fee Increase Notification

Dear [Client's Name],

We hope this message finds you well. We want to take a moment to express our gratitude for your continued support and trust in our services.

We are writing to inform you that, effective [Date], there will be an increase in our service fees. This decision was made after careful consideration and is necessary to continue providing you with the high-quality service you expect and deserve.

The new service fees will be as follows:

- [Service Type 1]: [New Fee]
- [Service Type 2]: [New Fee]
- [Service Type 3]: [New Fee]

If you have any questions or concerns regarding this change, please do not hesitate to reach out to us at [Contact Information]. We appreciate your understanding and look forward to continuing our partnership.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]