

Cost Increment Advisory

Date: [Insert Date]

To: [Stakeholder's Name]

[Company/Organization Name]

[Address]

Dear [Stakeholder's Name],

We hope this message finds you well. We are writing to inform you about an upcoming adjustment in our pricing structure due to a variety of factors affecting our operational costs. This decision has not been made lightly, and we want to ensure our stakeholders are aware of the changes and the reasons behind them.

Effective from [Effective Date], there will be an increase of [Percentage/Amount] in the cost of [Specific Products/Services]. This adjustment is necessary to maintain the quality of our products/services while addressing the increased costs in [raw materials, labor, transportation, etc.].

We understand the potential impact of this change and are committed to providing you with continued value and support. If you have any questions or require further details, please do not hesitate to contact us directly at [Contact Information].

Thank you for your understanding and support as we navigate this change. We look forward to continuing our successful partnership.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]