

Collaboration Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing on behalf of [Your Organization] to propose a collaborative effort between our organization and [Local Faith Organization] for an oral history project that aims to document and celebrate the rich cultural heritage and diverse narratives within our community.

The project seeks to gather personal stories from community members, particularly those connected to faith organizations like yours. We believe that your organization, with its deep roots in the community, would provide invaluable insights and access to voices that might otherwise go unheard.

We envision this collaboration involving:

- Joint planning sessions to outline project goals and methodology
- Recruiting volunteers from your congregation to assist with interviewing and recording
- Hosting community events to celebrate the completion of the project

We believe this partnership could enrich our understanding of the community's history while strengthening ties between our organizations. We would love the opportunity to discuss this proposal further and explore how we can work together for this important project.

Please let me know a convenient time for us to meet or chat at your earliest convenience.

Thank you for considering this collaboration. We look forward to the possibility of working together to preserve the oral history of our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]