

# Job Application: Sustainable Workstation Planning

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Hiring Manager's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Sustainable Workstation Planning position at [Company's Name] as advertised on [where you found the job listing]. With a strong background in environmental design and workplace sustainability, I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully led a project that redesigned workstations to enhance energy efficiency and employee well-being. My collaboration with cross-functional teams allowed us to implement innovative solutions that resulted in a [specific achievement, e.g., reduction in energy costs by X%].

I am particularly impressed by [Company's Name]'s commitment to sustainability and innovation. I am eager to bring my knowledge of sustainable practices and my passion for creating healthy work environments to your organization.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the goals of [Company's Name].

Sincerely,  
[Your Name]