

Subject: Request for Job Title Clarification

Dear [Hiring Manager's Name],

I hope this message finds you well. I would like to express my gratitude for the offer to join [Company Name] as [Job Title]. I am excited about the opportunity to contribute to the team.

However, I would like to seek clarification regarding the job title mentioned in the offer letter. The title appears to differ from what was discussed during the interview process, specifically [mention the title discussed]. Understanding the exact title and its implications is important for me as I prepare to come on board.

Thank you for your attention to this matter. I am looking forward to your response.

Best regards,
[Your Name]
[Your Contact Information]