

Proposal for Job Title Enhancement

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally propose an enhancement to the job title we discussed during the offer process for the position of [Current Job Title]. After thoughtful consideration and analysis of my role and the responsibilities I plan to undertake, I believe that a title adjustment to [Proposed Job Title] would more accurately reflect my contributions and align with industry standards.

In my view, this enhancement would not only signify the level of expertise and responsibilities associated with the position but also align with our company's strategic objectives. I have outlined the key reasons for this proposed title change:

- Reason 1: [Insert reason]
- Reason 2: [Insert reason]
- Reason 3: [Insert reason]

I am confident that this change will positively impact both my performance and the perception of our team's expertise. I look forward to your thoughts regarding this proposal and am eager to discuss it further. Thank you for considering my request.

Sincerely,
[Your Name]