

Funding Application for Community Service Project

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization Name]

[Your Organization Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Funding Authority/Donor's Name]

[Donor's Organization Name]

[Donor's Organization Address]

[City, State, Zip Code]

Subject: Funding Application for [Project Title]

Dear [Donor's Name],

We are writing to request funding for our community service project titled "[Project Title]" which aims to [briefly describe the purpose of the project]. Sponsored by [Religious Group Name], our organization is committed to [state the mission or vision related to community service].

This project will involve [provide details of project activities, target community, and the impact it aims to achieve]. We believe that through this initiative, we can [mention specific goals or benefits to the community].

We estimate that the total cost of the project will be [insert budget amount], and we are seeking your generous support for [specify the amount requested or resources needed]. Your contribution will directly impact [describe how the funding will benefit the project and community].

We would be grateful for the opportunity to discuss this project further and explore how we can work together for the betterment of our community. Thank you for considering our request. We look forward to your positive response.

Yours sincerely,

[Your Name]

[Your Position]

[Your Organization Name]