

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Recommendation Status Information

Dear [Recipient's Name],

I hope this message finds you well. I am writing to provide you with an update regarding the status of the recommendation from the Nuncio.

As of today, the following details are pertinent:

- **Recommendation Submitted:** [Insert Date]
- **Status:** [Insert Current Status]
- **Expected Response Date:** [Insert Expected Response Date]

If you have any questions or require further assistance, please do not hesitate to reach out.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]