

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to inquire about the employee health benefits offered as part of the recruitment process for the [Job Title] position at [Company Name]. Understanding the health benefits provided will greatly assist me in making an informed decision regarding the opportunity.

Could you please provide information regarding the types of health plans available, coverage options, and any associated costs? Additionally, I would appreciate details about other related benefits such as wellness programs and mental health support.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]