

Retirement Announcement

Dear Congregation,

With a heavy yet grateful heart, we announce the retirement of Pastor [Full Name] after [number] years of devoted service to our church community. Pastor [Last Name] has been a beacon of faith, guiding us through times of joy and challenge alike.

Join us in honoring Pastor [Last Name] during a special service on [Date] at [Time]. We will celebrate their remarkable journey and contributions to our church. There will be a reception following the service where we can share our memories and express our gratitude.

As Pastor [Last Name] embarks on this new chapter, let us keep them in our prayers and support them in their future endeavors.

In Christ's love,

[Your Name]

[Your Title]

[Church Name]