

Cancellation of Variable Interest Insurance Policy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Request for Cancellation of Variable Interest Insurance Policy

Dear [Insurance Company Representative's Name],

I am writing to formally request the cancellation of my variable interest insurance policy, with policy number [Insert Policy Number]. I have decided to discontinue this policy effective immediately.

Please confirm the cancellation of my policy and let me know if there are any further steps I need to take or if any cancellation fees apply.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]