

Inquiry for Liability Insurance Claim Consultation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Insurance Company's Name]

[Insurance Company's Address]

[City, State, Zip Code]

Dear [Insurance Agent's Name],

I am writing to inquire about the process and options available regarding my liability insurance claim. I wish to seek a consultation to understand the implications and potential outcomes related to my current situation.

Details of my claim are as follows:

- Claim Number: [Insert Claim Number]
- Date of Incident: [Insert Date]
- Description of Incident: [Briefly describe the incident]

Could we schedule a consultation at your earliest convenience? I appreciate your assistance in this matter and I am looking forward to your prompt response.

Thank you for your attention.

Sincerely,

[Your Name]