

Insurance Claim for Personal Belongings

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company's Name]

[Insurance Company's Address]

[City, State, Zip Code]

Subject: Claim for Catastrophic Event - Policy #[Insert Policy Number]

Dear [Insurance Adjuster's Name],

I am writing to formally submit a claim for personal belongings that were affected during the catastrophic event that occurred on [Insert Date of Event]. My policy number is [Insert Policy Number].

During the event, I sustained significant damage to my personal belongings, which include:

- [Item 1: Description and Estimated Value]
- [Item 2: Description and Estimated Value]
- [Item 3: Description and Estimated Value]

Enclosed with this letter are copies of receipts, photographs, and any additional documentation that supports my claim.

I kindly request your prompt attention to this matter and look forward to your response within the next [Insert Number] days. Should you require any further information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance in this matter.

Sincerely,

[Your Name]