

Insurance Claim Submission

To: [Insurance Company Name]

From: [Your Name]

Date: [Date]

Policy Number: [Your Policy Number]

Claim Number: [If applicable]

Subject: Hardware Damage Insurance Claim

Dear [Insurance Adjuster's Name],

I am writing to formally submit a claim for hardware damage that occurred on [date of incident]. The damage was caused by [brief description of the incident].

The following items were affected:

- [Item 1 - Description of damage]
- [Item 2 - Description of damage]
- [Item 3 - Description of damage]

I have attached the necessary documentation, including:

- Proof of ownership
- Photos of the damage
- Repair estimates

Please let me know if you require any additional information to process this claim. I look forward to your prompt response regarding this matter.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]