

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am excited about the opportunity to join [Company's Name] as a [Job Title] and would like to express my gratitude for considering my application.

As I continue to evaluate the potential of this role, I would like to kindly request more information regarding the stock options that may be offered as part of the compensation package. Understanding the specifics about stock options, including vesting schedules and any associated terms, would greatly aid me in making an informed decision.

Thank you for your time and assistance. I look forward to your response.

Best regards,

[Your Name]