

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I hope this message finds you well. I am writing to seek clarification regarding the stock incentives mentioned in my job application for the [Job Title] position. I appreciate the opportunity to be considered for this role and would like to understand more about the specifics of the stock incentive program offered by [Company's Name].

Could you please provide additional details on how the stock incentives are structured, eligibility requirements, and any associated vesting schedules? This information will assist me in making an informed decision should I be offered the position.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]