

# Insurance Coverage Update

Date: [Insert Date]

Dear [Policyholder's Name],

We hope this message finds you well. We are reaching out to inform you about a minor update to your insurance coverage with [Insurance Company Name].

Effective [Effective Date], your policy will include the following changes:

- [Detail of Coverage Change 1]
- [Detail of Coverage Change 2]
- [Detail of Coverage Change 3]

Please review the updated policy information at your earliest convenience. If you have any questions or require further clarification, do not hesitate to contact us at [Contact Information].

Thank you for being a valued client.

Sincerely,

[Your Name]

[Your Title]

[Insurance Company Name]