

Request for Insurance Evaluation Report

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To: [Insurance Company Name]

[Insurance Company Address]

[City, State, ZIP Code]

Dear [Insurance Adjuster's Name],

I am writing to formally request an evaluation report regarding my personal injury case, claim number [Insert Claim Number]. This case pertains to the incident that occurred on [Insert Date of Incident], which has caused significant physical and emotional distress.

As part of my ongoing claim process, I believe that obtaining the full insurance evaluation report will be essential for understanding the assessment of my injuries and the circumstances surrounding the incident.

I kindly request that you send me the evaluation report at your earliest convenience. Should you require any additional information to expedite this request, please do not hesitate to contact me using the information provided above.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]