

Letter of Proof of Premium Payment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Proof of Premium Payment for Insurance Coverage

Dear [Recipient's Name],

This letter serves as proof of the premium payment made for my insurance policy with [Insurance Company Name]. Below are the details of the policy and the payment reference:

Policy Number: [Your Policy Number]

Payment Amount: [Amount Paid]

Payment Date: [Payment Date]

Payment Method: [e.g., Credit Card, Bank Transfer]

Please let me know if you require any further information or confirmation regarding this payment. Thank you for your attention to this matter.

Sincerely,

[Your Name]