

# **Inquiry Regarding Adding Partner to Insurance Coverage**

Dear [Insurance Company Name],

I hope this message finds you well. My name is [Your Name], and I am currently covered under policy number [Your Policy Number]. I am writing to inquire about the process of adding my partner, [Partner's Name], to my existing insurance coverage.

Could you please provide me with the necessary steps and any documents required for this process? Additionally, I would appreciate any information regarding the impact on my premiums and coverage terms.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]