

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my recent inquiry regarding the adjustment of my insurance premium for policy number [Policy Number].

I would appreciate any updates you may have on this matter, as I am keen to understand the status of my request. If any further information is required from my end to facilitate this process, please do not hesitate to let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]