

Liability Coverage Insurance Checklist for Contractors

Date: _____

To: _____

From: _____

Checklist Items

- Copy of the insurance policy
- Proof of general liability insurance
- Endorsements for additional insured parties
- Certificate of insurance
- Coverage limits specified
- Deductibles and exclusions outlined
- Claims history included
- Policy renewal date noted
- Contact information for the insurance agent

Additional Notes

Please ensure that all documents are up to date and compliant with contractual requirements.

Sincerely,

(Your Name)

(Your Position)

(Your Company)