

Insurance Hold Request

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request a hold on my insurance policy due to unaddressed concerns regarding my coverage. My policy number is [Insert Policy Number].

Despite previous communications, I have not received satisfactory responses to my inquiries about [briefly describe concerns]. Therefore, I believe it is necessary to pause my policy until these issues are resolved.

Please confirm the receipt of this request and provide me with an update regarding my concerns at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]