

Insurance Hold Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Request for Insurance Hold Due to Communication Issues

Dear [Insurance Company Representative's Name],

I hope this message finds you well. I am writing to formally request a hold on my insurance policy, [Policy Number], due to ongoing communication issues that have prevented me from fully understanding my coverage and obligations.

Despite multiple attempts to reach your customer service team, I have faced challenges in obtaining clear and timely responses regarding my insurance policy. This lack of effective communication has created uncertainty, and I believe holding my policy temporarily would be in the best interest of both parties.

I kindly ask you to acknowledge this request and hold my policy until we can resolve these communication issues to ensure that I can make informed decisions regarding my coverage.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]