

Insurance Policy Recall Clarification Notice

Date: [Insert Date]

Policyholder Name: [Insert Name]

Policy Number: [Insert Policy Number]

Address: [Insert Address]

Dear [Insert Name],

We are writing to inform you about an important update regarding your insurance policy with us. Due to recent changes in our policy framework, we are conducting a recall of certain insurance policies, including yours, for clarification purposes.

We kindly ask you to review the following points regarding your policy:

- **Policy Coverage:** Please ensure that you understand the coverage included in your policy.
- **Terms and Conditions:** Review the updated terms and conditions that may apply.
- **Claims Process:** Familiarize yourself with the claims process, as there may be changes.

If you have any questions or need further clarification, please do not hesitate to contact our customer service team at [Insert Phone Number] or [Insert Email Address]. We are here to assist you.

Thank you for your understanding and cooperation.

Best regards,

[Your Name]

[Your Title]

[Insurance Company Name]

[Contact Information]