

# Insurance Claim Settlement Review

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Insurance Company Name]  
[Insurance Company Address]  
[City, State, Zip Code]

Dear [Claims Adjuster's Name],

Subject: Personalized Review Request for Claim #[Insert Claim Number]

I am writing to formally request a review of the settlement offered for my insurance claim, dated [Insert Claim Date]. I appreciate the efforts put forth by your team thus far, but after reviewing the settlement details, I believe that the offered amount does not fully reflect the extent of my loss.

In support of my request, I have attached the following documents:

- A detailed account of the damages incurred
- Copies of relevant invoices and receipts
- Any additional evidence supporting my claim

I kindly ask that you re-evaluate my situation and consider the additional information provided. I am open to discussing this matter further and am hopeful for a resolution that accurately represents my claim.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]