

# Insurance Claim Settlement Notice

Date: [Insert Date]

Policyholder Name: [Insert Name]

Policy Number: [Insert Policy Number]

Claim Number: [Insert Claim Number]

Dear [Insert Policyholder Name],

We are writing to inform you of a correction to your insurance claim settlement notice regarding the above-referenced claim. After further review, we have made adjustments to the settlement amount due to [insert reason for correction].

The corrected settlement amount is as follows:

- Original Settlement Amount: [Insert Original Amount]
- Revised Settlement Amount: [Insert Revised Amount]

We apologize for any inconvenience this may have caused and appreciate your understanding. If you have any questions or require further clarification, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your continued trust in [Insert Insurance Company Name].

Sincerely,

[Insert Your Name]

[Insert Your Title]

[Insert Insurance Company Name]