

Insurance Claim Status Inquiry Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Transfer Request for Claim Status Inquiry

Dear [Claims Adjuster's Name or Customer Service],

I am writing to request an update on the status of my insurance claim, identified by the claim number [Your Claim Number]. I would like to inquire about the progress of my claim and any additional information or documentation that may be required from my side to expedite the process.

Please transfer my request to the appropriate department and update me at your earliest convenience. You may contact me using the information provided above.

Thank you for your assistance.

Sincerely,

[Your Name]