

Date: [Insert Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Representative's Name],

I am writing to inquire about the current status of our marine insurance coverage for [specific vessel or cargo details]. Our policy number is [Policy Number], which was issued on [Issue Date].

As we prepare for upcoming shipments, it is crucial for us to ensure that we have adequate coverage in place. Could you please provide us with the following information:

- Confirmation of coverage details
- Policy limits and exclusions
- Any updates or changes to the policy since its issuance

Thank you for your prompt attention to this matter. I look forward to your reply.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Contact Information]