

Backdating Request for Life Insurance Policy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Insurance Company's Name]

[Insurance Company's Address]

[City, State, Zip Code]

Dear [Insurance Company Representative's Name],

I hope this letter finds you well. I am writing to formally request the backdating of my life insurance policy, [Policy Number], which was issued on [Issue Date]. I would like the effective date to be changed to [Desired Effective Date].

The reason for this request is [explain reason briefly, e.g., to align with financial planning, etc.]. I understand that backdating may impact the premiums and would like to discuss the implications and any required documentation for this process.

Thank you for considering my request. I look forward to your prompt response to this matter. Please feel free to reach out to me at [Your Phone Number] or [Your Email] should you need any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]